**EXHIBIT B** 

Case: 3:21-cv-01123-JGC Doc #: 67-2 Filed: 04/18/25 2 of 26. PageID #: 1397

			agc. I
Ref# TOCI0620001218	Housing:A1W0011	Date Created:06/15/2020	
ID#: A196744	Name:ALFORD,BRIAN		
Form:Kite	Subject:Unit 1	Description:Unit Manager	
Urgent:No	Time left:n/a	Status:Closed	

### Original Form

6/15/2020 6:52:55 AM: (a196744) wrote

MA'AM: COULD YOU E-MAIL THE PACKAGE ROOM TO LET THEM KNOW MY SON WILL BE ORDERING MY MEDICALY APPROVED FOOTWEAR FROM HITCHCOCK SHOES AND MY CD PLAYER FROM FM ACCESS IN ABOUT THREE WEEKS. THANKS.

Communications / Case Actions

6/15/2020 6:52:55 AM: (a196744) wrote

Form has been submitted

6/16/2020 8:35:32 AM: ( Penney Abbott ) wrote

done

6/16/2020 8:35:37 AM: ( Penney Abbott ) wrote

Closed inmate form

Manual Fill-In		
	ON 11-12-20 FIT APPROXIMPTELY INSPECTOR JUNKIN:	5
	ON 11-12-20 FIT APPROXIMPTELY INSPECTOR JUNKING DELIVERED THESE 3 DOCUMENTS AND I STONED FOR	
	THEM ONLY AFTER THE FILING OF TOCZ 1120001688	
	ON 1/12-26 AT AMERIMATELY PM.	

Case: 3:21-cv-01123-JGC Doc #: 67-2 Filed: 04/18/25 3 of 26. PageID #: 1398

		r age. i
Ref# TOCI0720002604	Housing:A1W0011	Date Created:07/30/2020
ID#: A196744	Name:ALFORD,BRIAN	
Form:Kite	Subject:Unit 1	Description:Unit Manager
Urgent:No	Time left:n/a	Status:Closed

Original Form

7/30/2020 9:38:17 AM: (a196744) wrote

MS. ABBOTT: CAN YOU LET THE PACKAGE ROOM KNOW THAT I MY SON IS STILL ORDERING THE SHOES FROM HITCHCOCK AND TEH CD PLAYER FROM ACCESS DIRECT, BUT IT WILL BE A LITTLE LONGER BEFORE HE DOES AS HE IS COMING OFF OF A SURGERY FOR TORN ROTATOR CUSP. THANKS!

Communications / Case Actions 7/30/2020 9:38:17 AM: (a196744) wrote Form has been submitted

7/31/2020 10:16:37 AM: ( Penney Abbott ) wrote

I'll let them know.

7/31/2020 10:16:42 AM: (Penney Abbott) wrote

Closed inmate form

Manual Fill-In	

Case: 3:21-cv-01123-JGC Doc #: 67-2 Filed; PAF129/25 STD 26A SPRIGHT THIS PACKAGE CONTAINS:

BRIAN A196744 ALFORD 2001 E CENTRAL AVE TOLEDO, OH 43608-2241

SHOULD A RETURN BE NECESSARY, PLEASE USE THIS PACKAGE CONTAINS:

THIS PACKAGE CONTAINS:

Exchange Refund or Credit (Please mark appropriate box)

Order # 202060

LABE

U R N

> TO: HITCHCOCK SHOES, INC. ATT: RETURNS DEPT 225 BEAL ST HINGHAM, MA 02043

# Hitchcock WIDE SHOES

225 Beal Street • Hingham, Massachusetts 02043 Customer Service (888) 599-9433 or (781) 749-3571 Fax (781) 749-3576 e-mail: hitchcock@wideshoes.com www.wideshoes.com

Order #: 202060 Order Date: 9/9/2020



ORDER: Web

Bill To: Key Code: C20-288576 TEARAYNE JONES 733 PEDDICORD AVE WSHNGTN CT HS, OH 43160-1193 ShipTo: Key Code: C20-288576 BRIAN A196744 ALFORD 2001 E CENTRAL AVE TOLEDO, OH 43608-2241

	Row	SKU	Size	Width	Order	В/О	Ship	Description	Unit Price	Total Due	Expected Back in Stock
1	D21	1540MB3	12	4E	1		1	Marblehead 1540 V3 Runner (12, 4E)	\$169.95	\$169.95	
7	H04	200N1	12	4E	1		1	Navy Float Slide Sandal (12, 4E)	\$29.95	\$29.95	
								Standard Shipping	\$12.95	\$12.95	

D25	1400DB	12	4E	1	Brown Waterproof Trail Boot (12, 4E)	\$139.95	11/25/2020
				1	Standard Shipping	\$0.00	



Product Subtotal:

\$199.90

Shipping & Handling:

\$12.95

Taxes: Total: \$15.42

Type of Payment:

\$228.27 MasterCard

Balance:

245040

Order Number

\$150.10

Order Number:

202060

202000

\*\*Partial Shipment\*\*

\*\*\*Standard Shipping 258910

Alford 196744 Alw44 Case: 3:21-cv-01123-JGC Doc #: 67-2 Filed: 04/18/25 5 of 26. PageID #: 1400 BRIAN ALFORD A196744 TOCI A1W0014 iD:933358718 [P 2/2]

## You have received a JPGY letter, the fastest way to get mail

From: tearayne jones, CustomerID: 4059785

To: BRIAN ALFORD, ID: A196744

Date: 9/10/2020 1:54:04 PM EST, Letter ID: 933358718 Parent Letter ID: 933203280

Location: TOCI Housing: A1W0014

1:51

all 7 (1)

wideshoes.com

### Order #202060

Order#: 202060

Order Date: 9/9/2020 10:45 PM

Status: Reviewed

### ORDER TOTALS

Item Subtotal: \$339.85 Shipping: \$12.95

OH COUNTY TAX: \$25.57

Total: \$378.37

### PAYMENT INFORMATION

Date: 9/9/2020 Amount: \$228.27 Status: Captured

Method: MasterCard x8135

Date: 9/10/2020 Amount: \$150.10 Status: Pending

Method: MasterCard xxxxxxxxxxxxx8135

- 2. Write only to the Department that handles the problem you have. Others will merely forward your kite.
- 3. State your problems clearly and completely and thereby get immediate attention.
- 4. Avoid duplication of Kites, Writing to more than one office about the same thing will not obtain any faster attention.
- 5. Kites are to be used only for communication between inmates and Institutional Staff and not for any other purpose.

	——— FOLD HERE —	
CASE MANAGER	WARDEN	QUARTERMASTER
CLASSIFICATION	DEPUTY WARDEN ADMINISTRATION/	RECORDS
COMMISSARY	SPECIAL SERVICES/ PROGRAMS	RECOVERY SERVICES
DENTAL USE HEALTH SERVICES REQUEST FORM, DRC5373	DEPUTY WARDEN OPERATIONS	RECREATION
TO ACCESS DENTAL CARE	INST. INSPECTOR	RELIGIOUS SERVICES
MEDICAL USE HEALTH SERVICES REQUEST FORM. DRC5373	INVESTIGATOR	UNIT MANAGER
TO ACCESS MEDICAL	JOB COORDINATOR	
CARE	LIBRARY	EDUCATION
MAJOR MENTAL HEALTH	MAIL ROOM	FOOD SERVICE
		OTHER



- Check with your Sergeant or Case Manager to see if this communication can be handled without a kite.
- 2. Write only to the Department that handles the problem you have. Others will merely forward your kite.
- State your problems clearly and completely and thereby get immediate attention.
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- Kites are to be used only for communication between inmates and Institutional Staff and not for any other purpose.



1/16/18

MAIAMY

Mr. Alford, I duit détermine if you can have another pair of bots. Ym will need to fill out an Inmate Health Service Thequest Form. Ym can puchase. Your own, Just

INEED A NEW PAIR OF JIZE IZEEE BOSTS FOR CIRCULA 70RIJ PROBLEMS IN BSTH FEET, DEGLARANTE 5 DINK DISOROH, SCHIDSYS, LUMBAL : CERVICAL SPINE INJURIES 75 PROVINE STABILITY AND PROPER CIRCULATION, ASTIYE LAST PAIR ARE WORN Your win Und Marlon DOT, AND ONE WIDTH See Your Und Marlon Tox nin-TOO NARROW AS EXPLAINED WHONZSIGNO FOR THOM.

- Check with your Sergeant or Case Manager to see if this communication can be handled without a kite.
- 2. Write only to the Department that handles the problem you have. Others will merely forward your kite.
- State your problems clearly and completely and thereby get immediate attention.
- Avoid duplication of Kites, Writing to more than one office about the same thing will not obtain any faster attention.
- Kites are to be used only for communication between inmates and Institutional Staff and not for any other purpose.

TO ACCESS MEDICAL REQUEST FORM, DRC5373 USE HEALTH SERVICES TO ACCESS DENTAL CARE REQUEST FORM, DRC5373 USE HEALTH SERVICES MAJOR MENTAL DENTAL COMMISSARY CLASSIFICATION CASE MANAGER MAIL ROOM LIBRARY JOB COORDINATOR INVESTIGATOR OPERATIONS INST. INSPECTOR SPECIAL SERVICES. DEPUTY WARDEN PROGRAMS ADMINISTRATION/ DEPUTY WARDEN WARDEN FOLD HERE OTHER FOOD SERVICE RECREATION RECOVERY SERVICES RECORDS QUARTERMASTER JNIT MANAGER

DRC 2005 (Rev. 08/2014)



- 1. Check with your Sergeant or Case Manager to see if this communication can be handled without a kite.
- 2. Write only to the Department that handles the problem you have. Others will merely forward your kite.
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- 5. Kites are to be used only for communication between inmates and Institutional Staff and not for any other purpose.

Case: 3:21-cy-011023-160 Ppg#: 67-2 Filed: 104/18/125 20 0£26. PageID #: 1404 BUSIS WILL DEING ORDING. ILATOR LOTINO Medical has done SIZE 124E (TOO WIOK) WENE ORDERD BY MISTAKE, AND PROPER SIZE WOULD BE REDROMED. HOWEVER, their prant it you ON Z-618 WAS INFORMED 123E WOLD BE ORDERD. YET, ON Z-21-18 UPN ARRIVAL TO HSZ want, to order add Amal Shoes LATEND SIZE IZZE (TOO NARROW) WERE explain to your Unit DROAD AND THE BOOTS RUN LARGE, THIS PUTS ME BACK IN MY ONIGINAL REQUEST TO ORDEN PROPERTY FITHER SHOES THROUGH Staff Ym need of. HITCHCOCKSHOBS (123E). KITED WITDOW ABOUT Special in craps due THIS ISSUE, WHO REPARD ME TO LINIT STAPF AND MR. HONANDEZ UNIT MANAGE HOVISTO n to the sizins ATTACHO : CLAS 11-41-MEDICALS RESPONSE WAS "ONCE YOU ACRO? THEM THAT IS WHAT YOU GET, SPEAR WITH THEM! DUE TO PENDING LITICATION ON THIS ISSUE (AUGOOV. MOTE) AND CIRCULATORY PROBLEMS WITH MY TELL AND LETT LEG, , I A GAIN REPUEST PAMISSION TO ORDED PROPERTY F17710 BO 575 C DESPERTURY

ON 1 8 10 MIN 2 MONDED IN WELLING

- 2. Write only to the Department that handles the problem you have. Others will merely forward your kite.
- State your problems clearly and completely and thereby get immediate attention.
- 4. Avoid duplication of Kites, Writing to more than one office about the same thing will not obtain any faster attention.
- 5. Kites are to be used only for communication between inmates and Institutional Staff and not for any other purpose.

REQUEST FORM, DRC5373 REQUEST FORM, DRC5373 TO ACCESS DENTAL CARE FO ACCESS MEDICAL USE HEALTH SERVICES USE HEALTH SERVICES MAJOR MENTAL CLASSIFICATION MEDICAL DENTAL COMMISSARY CASE MANAGER Number: MAIL ROOM INST. INSPECTOR OPERATIONS **PROGRAMS** SPECIAL SERVICES ADMINISTRATION/ WARDEN LIBRARY JOB COORDINATOR INVESTIGATOR DEPUTY WARDEN DEPUTY WARDEN Name: FOLD HERE Assignment: OTHER FOOD SERVICE EDUCATION UNIT MANAGER RELIGIOUS SERVICES RECOVERY SERVICES RECORDS QUARTERMASTER RECREATION

- Check with your Sergeant or Case Manager to see if this communication can be handled without a kite.
- 2. Write only to the Department that handles the problem you have. Others will merely forward your kite.
- State your problems clearly and completely and thereby get immediate attention.
- 4. Avoid duplication of Kites, Writing to more than one office about the same thing will not obtain any faster attention.
- Kites are to be used only for communication between inmates and Institutional Staff and not for any other purpose.

SIR:

THE INTRODU' RESPONSE TO MY REPUEST
TO OBTAIN IZEEE BOSTS REFORD WE
TO UNIT STAFF. MIDICAL OROBID IZEEE
BOSTS ON 1-8-18. HOWEVE, INJAN. 2014
124E'S WOLLSON, REDROAD IN JAN. 2014
AND ON 2-21-19 RECEIVED/ZEE AND MADE
MS. BARKEL AND THE MALE NURSE A WATE
OF THE FAU THOY WAL NOT IZEEE. QUARTELMASTEL
ALREDDY VILLENG THEY DO NOT HAVE IZEEE. WHAT NEXT?

RESPECTIVELY,

Medical said once you Accept them that is what you get speak with flue.

0

Case: 3:21-cv-01123-JGC Doc #: 67-2 Filed: 04/18/25 12 of 26. PageID #: 1407

### KITE PROCEDURE

- Check with your Sergeant or Case Manager to see if this communication can be handled without a kite.
- 2. Write only to the Department that handles the problem you have. Others will merely forward your kite.
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CASE MANAGER	WARDEN FOLD HERE —	QUARTERMASTER
CLASSIFICATION	DEPUTY WARDEN	RECORDS
COMMISSARY	SPECIAL SERVICES/ PROGRAMS	RECOVERY SERVICES
DENTAL USE HEALTH SERVICES	DEPUTY WARDEN OPERATIONS	RECREATION
REQUEST FORM, DRC5373 TO ACCESS DENTAL CARE	INST. INSPECTOR	RELIGIOUS SERVICES
MEDICAL USE HEALTH SERVICES REQUEST FORM DRC5173	INVESTIGATOR	UNIT MANAGER
TO ACCESS MEDICAL	JOB COORDINATOR	
CARE	LIBRARY	EDUCATION
MAJOR MENTAL	MAIL ROOM	FOOD SERVICE
HEALTH		OTHER

Number:	Name: Date:
AIGETHY	RLE
Unit:	Lock:
RI	AI-EI4 PORTER
To:	
MRS. BARKER	RICER

- 1. Check with your Sergeant or Case Manager to see if this communication can be handled without a kite.
- 2. Write only to the Department that handles the problem you have. Others will merely forward your kite.
- 3. State your problems clearly and completely and thereby get immediate attention.
- Avoid duplication of Kites, Writing to more than one office about the same thing will not obtain any faster attention.
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MAIAMO

I NEED TO PURCHASE PROPERTY FITTED SHOES AND PLANTERMASTER NOR ANY OF THE APPRIVED VENDORS HAVE SIZE IZEEE. I PURCHASED 124EIN ZU14 DR ZO13 ANOTHY WOLE NOT WIDE ENWOH. IH AVE BROKEN VEINS IN MY FED AND ANKLES, CIRCULATION PROBLEMS IN MY FEET, MY LEPT LEG 13 STARTING TO GVEMEDIFFICULTY, AND ONE TO CYCLET TO DRC ON VIOLATION IN 1-7-11/AND WAS
AUTHORIZED TO DORCHASE DANN
SHOTS WITHER TO ESSENTIAL BENIGHT YPOUTONSION PROPORTY FITTOD SHUES ARE A NECESSITY. IARRINDO A JTHONIZED TO DUNCHASE PROPERLY 1777ED SHOTS WITTLE TITEME. YOUR ASSISTANCE IS GRAPHY APPRELIMBINTIFIS VITAL 1550E. RESPECTIVELY,

have to be made to

MA'AML

Mr. alford.
We spole on
2-le 2016

DN1-ZZ-18 I KITED UNIT MANAGEN HERNANDEZ AS INSTRUCTED BY 450 FOR APPROVAL TO ORDENSIZE 1Z3E

FOOTWERR FROM HITCHCOCICSHOES.

HE RESPONDED THAT ONLY BOOTS

FROM QUARTERMASTER ARE APPROVED,

AND THAT YOU ADVISED YOU HAD NOT

DIRECTO ME TO HIM FOR BUTS,

I REPUESTED APPROVAL FROM HIM

FOR SCORING FROM HITCHWAY, AS NO

OTHELVENOORS OFFER 12 TRIPILLE BITWEND.

IN ADDITION, PURISTA DOES NOT

HAVE 12 TRIPPLE E BOOTS, PLANE CLARITY.

PESPECITULI)

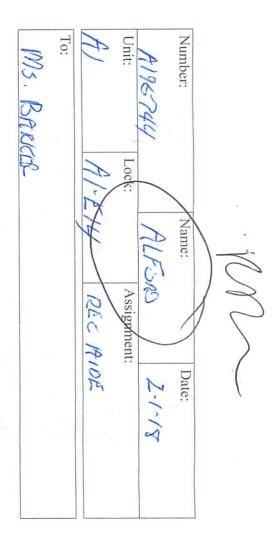
6.3

### KITE PROCEDURE

- Check with your Sergeant or Case Manager to see if this communication can be handled without a kite.
- 2. Write only to the Department that handles the problem you have. Others will merely forward your kite.
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REQUEST FORM, DRC5373 REQUEST FORM, DRC5373 USE HEALTH SERVICES TO ACCESS DENTAL CARE USE HEALTH SERVICES TO ACCESS MEDICAL MEDICAL DENTAL COMMISSARY CLASSIFICATION MAJOR MENTAL CASE MANAGER SPECIAL SERVICES/ JOB COORDINATOR INVESTIGATOR PROGRAMS ADMINISTRATION/ DEPUTY WARDEN MAIL ROOM LIBRARY INST. INSPECTOR OPERATIONS DEPUTY WARDEN WARDEN FOLD HERE OTHER UNIT MANAGER RECORDS EDUCATION FOOD SERVICE RECREATION RECOVERY SERVICES QUARTERMASTER RELIGIOUS SERVICES

DRC 2005 (Rev. 08/2014)



- Check with your Sergeant or Case Manager to see if this communication can be handled without a kite.
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	MAJOR MENTAL	TO ACCESS MEDICAL CARE	MEDICAL USE HEALTH SERVICES REQUEST FORM, DRC5373	TO ACCESS DENTAL CARE	DENTAL USE HEALTH SERVICES	COMMISSARY	CLASSIFICATION	C'ASE MANAGER				SPECIAL DO	To:	A	Units Lock:	A196744	Namber:	
OTHER	MAIL ROOM FOOD SERVICE	JOB COORDINATOR EDUCATION  LIBRARY	INVESTIGATOR UNIT MANAGER	INST. INSPECTOR RELIGIOUS SERVICES	DEPUTY WARDEN RECREATION OPERATIONS	SPECIAL SERVICES/ RECOVERY SERVICES PROGRAMS	DEPUTY WARDEN RECORDS	WARDEN QUARTERMASTER	FOLD HERE			PECIAL DOID CAPTAIN		AI-EIY PORTON	k: Assignment:	ALTONS 11-4-17	Name: Date:	

- 1. Check with your Sergeant or Case Manager to see if this communication can be handled without a kite.
- 2. Write only to the Department that handles the problem you have. Others will merely forward your kite.
- State your problems clearly and completely and thereby get immediate attention.
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- Kites are to be used only for communication between inmates and Institutional Staff and not for any other purpose.



ARRIVED ON 11-1-17 FROM S.O. C.F.

ARD WOODD LIKE TO KNOW IF MY

PROKAGE APPROVAL IS RESET?

ALSO, I WEAR A SIZE IZEEE

SHOE FOR CIRCULATION PROBLEMS
IN MY FETT, AND NEED APPROVAL

TO DRITHIN PROPERLY FITTED FOSTWORD?

TO OBTHIN PROPERLY FITTED FOSTWORD?

Send the Package room VIII RESPECTIVELY, a kite they can check on your Package approval MM 196749 or see your unit manager. Your shoes you will need to see medical to get approval.

Crpf-w-show

### KITE PROCEDURE

- 1. Check with your Sergeant or Case Manager to see if this communication can be handled without a kite.
- 2. Write only to the Department that handles the problem you have. Others will merely forward your kite.
- 3. State your problems clearly and completely and thereby get immediate attention.
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REQUEST FORM, DRC5373 **REQUEST FORM, DRC5373** TO ACCESS MEDICAL USE HEALTH SERVICES TO ACCESS DENTAL CARE USE HEALTH SERVICES MEDICAL CLASSIFICATION CASE MANAGER MAJOR MENTAL DENTAL COMMISSARY To: PECIAL DSIV Lock: MAIL ROOM LIBRARY JOB COORDINATOR INVESTIGATOR OPERATIONS SPECIAL SERVICES/ **ADMINISTRATION** PROGRAMS DEPUTY WARDEN WARDEN INST. INSPECTOR DEPUTY WARDEN Name: FOLD HERE Assignment: PORTOR OTHER RELIGIOUS SERVICES RECREATION RECORDS QUARTERMASTER FOOD SERVICE **EDUCATION** UNIT MANAGER RECOVERY SERVICES

### KITE PROCEDURE

- 1. Check with your Sergeant or Case Manager to see if this communication can be handled without a kite.
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DRC 2005 (Rev. 08/2014)

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ARRIVED ON 11-1-17 FROM S.O. C.F.

AND WOULD LIKE TOKNOW IF MY

PATCHAGE APPROVAL IS RESET?

ALSO, I WEARLA SIZE IZEER

THOE FOR CIRCULATION PROBLEMS
IN MY FETT, AND NEED APPROVAL

TO DETAIN PROPERTY FITTED FOST WOME?

Send the Package room VIN RESPECTATION, a kite they can check on your Package approval MM-196749 or see your unit manager.

Your shoes you will need to see medical to see medical to get approval.

Crpt-w. show

### Case: 3:21-cv-01123-JGC Doc #: 67-2 Filed: 04/18/25 20 of 26. PageID #: 1415

### KITE PROCEDURE

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	FOI D HERE	
	I OED HEIKE	A see a
CASE MANAGER	WARDEN	QUARTERMASTER
CLASSIFICATION	DEPUTY WARDEN ADMINISTRATION/	RECORDS
COMMISSARY	SPECIAL SERVICES/ PROGRAMS	RECOVERY SERVICES
DENTAL USE HEALTH SERVICES	DEPUTY WARDEN OPERATIONS	RECREATION
TO ACCESS DENTAL CARE	INST. INSPECTOR	RELIGIOUS SERVICES
MEDICAL USE HEALTH SERVICES REQUEST FORM, DRC5373	INVESTIGATOR	UNIT MANAGER
TO ACCESS MEDICAL CARE	JOB COORDINATOR	EDICATION
	LIBRARY	E CONTROL
MAJOR MENTAL	MAIL ROOM	FOOD SERVICE
HEALTH		OTHER



### KITE PROCEDURE

- 1. Check with your Sergeant or Case Manager to see if this communication can be handled without a kite.
- 2. Write only to the Department that handles the problem you have. Others will merely forward your kite.
- 3 ahlem and completely and thereby
- 4. Avoid duplications Kites, ir. than one office about the same thing will not obtain any juster attention.
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2010 FEB 23 A 8: 13

DRC 2005 (Rev. 08/2014)

# SIR; HUTTER

2-23-18
Sec your Unit Steff

Sec your Unit Steff

T. Jackson J. Columan

T. Jackson

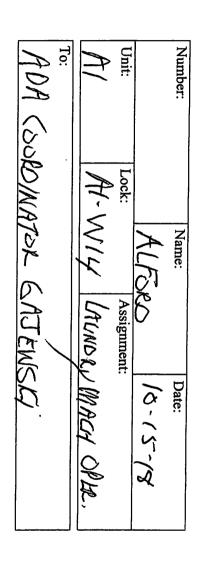
PLIAMERMASTER AND NONE SPTHE APPROVED VENDORS PROVIDE MYSHOE SIZE (123E)
MEDICAL PROVIDED A PAR OF 12ZE BOOTS ON 2-21-18 BUT Z NEDO TO OBTOWN 123E FOJWOM TIAN HITCHOCK SHOE COMPANY FOR MEDICAL DEASONS (CARCULATION PROPLEMS INTEX, LEGS)

Restruitly, Ol 196744

- 1. Check with your Sergeant or Case Manager to see if this communication can be handled without a kite.
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MAJOR MENTAL MAIL ROOM FOOD SERVICE		CARE	TO ACCESS MEDICAL JOB COORDINATOR	MEDICAL  USE HEALTH SERVICES INVESTIGATOR  LINIT MANAGER	TO ACCESS DENTAL CARE INST. INSPECTOR RELIGIOUS SERVICES	DENTAL DEPUTY WARDEN RECREATION USE HEALTH SERVICES OPERATIONS	COMMISSARY SPECIAL SERVICES/ RECOVERY SERVICES  PROGRAMS	CLASSIFICATION DEPUTY WARDEN RECORDS	CASE MANAGER WARDEN QUARTERMASTER	FOLD HERE
	ERVICE	TION		ANAGER	OUS SERVICES	ATION	ERY SERVICES	DS	ERMASTER	

DRC 2005 (Rev. 08/2014)



- 1. Check with your Sergeant or Case Manager to see if this communication can be handled without a kite.
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Case: 3:21-cv-01123-JGC Doc #: 67-2 Filed: 04/18/25 23 of 26. PageID #: 1418

ENCLOSED IS MY ACCOMMODATION REQUEST AND ELEVER (CI) PAGES OF ATTACHMENTS.

> RESPICARILY, Oll 49674

### KITE PROCEDURE

- 1. Check with your Sergeant or Case Manager to see if this communication can be handled without a kite.
- 2. Write only to the Department that handles the problem you have. Others will merely forward your kite.
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**REQUEST FORM, DRC5373** TO ACCESS DENTAL CARE TO ACCESS MEDICAL REQUEST FORM, DRC5373 USE HEALTH SERVICES JSE HEALTH SERVICES MAJOR MENTAL MEDICAL DENTAL CASE MANAGER COMMISSARY CLASSIFICATION MAIL ROOM LIBRARY **OPERATIONS** SPECIAL SERVICES/ WARDEN JOB COORDINATOR INVESTIGATOR INST. INSPECTOR DEPUTY WARDEN DEPUTY WARDEN PROGRAMS ADMINISTRATION/ FOLD HERE FOOD SERVICE **EDUCATION** UNIT MANAGER RECREATION RECOVERY SERVICES RECORDS QUARTERMASTER RELIGIOUS SERVICES

DRC 2005 (Rev. 08/2014)

# Number: A196744 ALFSRS Unit: A1-WIL Assignment: To: MR. SAJEWSKI- AOA (OURDINATOR

- 1. Check with your Sergeant or Case Manager to see if this communication can be handled without a kite.
- 2. Write only to the Department that handles the problem you have. Others will merely forward your kite.
- State your problems clearly and completely and thereby get immediate attention.
- 4. Avoid duplication of Kites, Writing to more than one office about the same thing will not obtain any faster attention.
- 5. Kites are to be used only for communication between inmates and Institutional Staff and not for any other purpose.

SIR:

ENCLOSED IS MIDICAL" RESPONSE 11/16-18

TO MY REPUEST FOR NEW BOOTS.

A LSO ENCLOSED A RE RESPONSES

OW 1.8.18, 3.12.18, 2.6.18,

2.27.18, 2-22.18, \$ 11-4.17

REG MADING THIS ISSUE, ALSO ENCLOSED
15 TOCZO318000369.

RESPECTERLY, M/196742

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### KITE PROCEDURE

- 1. Check with your Sergeant or Case Manager to see if this communication can be handled without a kite.
- 2. Write only to the Department that handles the problem you have. Others will merely forward your kite.
- 3. State your problems clearly and completely and thereby get immediate attention.
- 4. Avoid duplication of Kites, Writing to more than one office about the same thing will not obtain any faster attention.
- 5. Kites are to be used only for communication between inmates and Institutional Staff and not for any other purpose.

	FOLD HERE —	
CASE MANAGER	WARDEN	QUARTERMASTER
CLASSIFICATION	DEPUTY WARDEN ADMINISTRATION/	RECORDS
COMMISSARY	SPECIAL SERVICES/ PROGRAMS	RECOVERY SERVICES
DENTAL USE HEALTH SERVICES REQUEST FORM, DRC5373 TO ACCESS DENTAL CARE	DEPUTY WARDEN OPERATIONS INST. INSPECTOR	RECREATION RELIGIOUS SERVICES
MEDICAL USE HEALTH SERVICES REQUEST FORM, DRC5373 TO ACCESS MEDICAL	INVESTIGATOR	UNIT MANAGER
CARE	LIBRARY	EDUCATION
MAJOR MENTAL HEALTH	MAIL ROOM	FOOD SERVICE
		OTHER



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DRC 2005 (Rev. 08/2014)